



Kinloch Community Association Inc.

Committee Meeting Minutes

8th September 2025, held at the Kinloch Community Hall, commenced at 7:30 pm

Present:

Tim Brittain, Nick Hume, Ross McConnon, Ron McPhail, Wendy Alexander, Rachel Morrell and Robert Hutton.

Apologies accepted:

Benedict Ryan, Victoria Deaker, Vicki MacMillan and Murray Quelch

Moved Ross/Nick

Carried

1. Confirmation of Minutes of Meeting held 11th August 2025

They are confirmed correct and able to be put on the KCA website.

Moved Ron/Ross

Carried

2. Conflicts of Interest:

Nil

3. Matters Arising

4. Financial Report

The following invoices were approved for payment:

Plant Invoice \$ 805

Insurance \$749.80

Print Studio \$ 102 – KCA Seven Oaks Submission

Print Studio \$ 199.18 – Poker Run

IRD – GST \$ 203.33

Simpli Consulting (Scott Devonport) Seven Oaks Submission\$ 1707.76

Moved: Nick/Ron

Carried

5. Action Sheet

Updated.

6. Ratepayer Matters Subcommittee

This sub-committee met on Monday 8th September and the following Topics were included in our discussion:

- KCA Submission on Seven Oaks Resource Consent Application including next steps.
- Henry Hall commercial development
- Kinloch Domain and Reserves Improvement and Maintenance.
- Safety and Security - this discussion included attendance and input from Nick Wills of Strategic Security
- Disability Mats
- Reinstatement of Poplars
- Wastewater and Water

The Committee noted the time and excellent work Ron had put into preparing and delivering the KCA submission regarding the Seven Oaks resource consent application. Following discussion it was agreed that we should invite Scott Devonport to a future KCA Committee meeting (October?) to discuss local planning issues and the TDC's proposed JMA. **Action Ron.**

Security Cameras: Time/date to be confirmed for Committee members to view security camera capabilities with Nick Wills and to confirm possible relocation of cameras (subject to power and internet connection). **Action Wendy/Ron/Paul Robinson.**

Domain: Action: Robert and Nick to liaise with Total Sports and Council regarding repair following the recent Kinloch Offroad Challenge.

7. Kinloch Stream Reserves Report

Ross updated the meeting on the recent work of the Stream Trails Committee.

20 replacement popular trees were sourced by John Leybourne and have been planted to replace those accidentally cut down on Kinloch Rd. HEB provided the small team morning tea and have offered to assist with future improvements to the Stream Trails.

DoC removed a couple of large pine/gum trees prior to a big replanting of 110 Totara & Kawaka trees at the end of August.

Action: Ross to update the Kinloch Club regarding the use of their donation (new Totara & Kawaka trees and High vis jackets).

Up to \$1000 preapproved for the purchase of a further 100 totara saplings.

8. Communications Subcommittee Report

Robert updated the meeting regarding the social media views and website statistics for the previous month.

We now have 3773 FB followers and achieved over 60,000 views last month.

Latest What's Up delivered on 1 September to 787 subscribers.

Ross requested we encourage those interested to also join the Kinloch Stream Reserves Group Page which currently has 309 members (rather than the Whangamata Stream Trail FB page). **Action**

Victoria to discuss with Robert.

9. Events Report

Rachel confirmed the Hall has been booked for a Quiz Night to be held on 17th October. A Quiz Master has been secured. Hall hire cost has been waived by TDC. Tables to be hired. Tables of four to be sold at \$100 per table. Platter provided for each table. BYO beverages and glasses. Limited to around 10 tables (maybe a few more). Sponsored prizes have been secured however a few more required. Booking via email to Rachel and per table payment to KCA bank with Team name. Help required for set up and post event tidy up.

Action: Rachel and Victoria to arrange publicity.

10. General Business

Discussion regarding working with DoC to run a "how to fish, where to fish" seminar during the summer holidays.

Action: Ross to discuss with DoC.

11. AGM

Date set Sunday 2nd November

Notice has been distributed to current members together with a nomination form.

We have three Committee vacancies as Murray is retiring. Vicki needs to stand as she was co-opted during the year.

Publicity: **Action Robert** for website, social media and Whats Up

Constitution update: **Action Tim**

The meeting ended at 8-57 pm.

Next meeting 13th October 2025 at 7-30pm.