



**Kinloch Community Association Inc.  
Committee Meeting Minutes**

**10<sup>th</sup> November 2025, held at the Kinloch Community Hall, commenced at 7:30 pm**

**Present:** Tim Brittain, Nick Hume, Ron McPhail, Wendy Alexander, Robert Hutton, Victoria Deaker, Vicki MacMillan, Marilyn Kidd and Peter Kidd.

**Welcome:** Tim welcomed Marilyn and Peter to their first KCA Committee Meeting.

**Apologies:** Ross McConnon, Benedict Ryan

**Moved Wendy/Vicki** that apologies be accepted

**Carried**

**1. Confirmation of Minutes of Meeting held 13<sup>th</sup> October 2025**

Minor deletion noted. With this deletion, they are confirmed correct and able to be put on the KCA website.

**Moved Ron/Victoria**

**Carried**

**2. Conflicts of Interest:**

Nil

**3. Matters Arising**

Nil

**4. Financial Report**

Report circulated by Nick. Increased income from events marshalling noted.

The following invoices were approved for payment:

Quality Print (stickers for corflute signs) - \$74.75

Misty Acres - \$977.50 – Totara and Kowhai trees

Note, the Kinloch Fire Brigade \$2500.00 (Donation for changing room) as discussed at the last meeting was subsequently approved via email communication following discussion by Tim with Brian McKeown, Fire Brigade Chair.

**Moved: Nick/Tim**

**Carried**

**5. Action Sheet**

Updated.

**6. Ratepayer Matters Subcommittee**

This sub-committee met on Monday, 10<sup>th</sup> November, and the following Topics were included in our discussion:

- KCA Submission on Seven Oaks Resource Consent Application - finding of the Independent Commissioner
- Henry Hall Commercial Development
- Fire Service donation
- Kinloch Community Development Plan
- Removal of Rubbish and Recycling Bins
- Safety and Security - including security arrangements for Guy Fawkes event, and over the Xmas/New Year period.
- Disability Mats for Beach Access at Kinloch - now installed. Signage to follow.
- Water/Wastewater Concerns

In addition to the above, all members of the sub-committee attended an on-site meeting to inspect our security cameras and agree on improvements, additions and upgrades to be implemented in the months ahead.

Ron provided a detailed update regarding the Commissioner's determination regarding the **Seven Oaks** resource consent application (approved) and the discussions he has subsequently had with our advisors.

Following the discussion, it was moved by **Ron/Robert** that we take no further action regarding this resource consent application.

**Carried**

Ron updated the meeting regarding the **Beach Mat** trial. Permission has finally been received from the Tūwharetoa Trust Board. A 10m trial mat has been installed with assistance from the fire brigade, who will maintain it. The 8-month delay in obtaining this permission has seen the projected cost of the mats required rise by approximately 9% to circa \$20k.

**Action: Ron/Victoria** to arrange signage. **Ron/Robert** funding applications.

Discussion regarding the upgrade to the Security Cameras following the site visit. Quotes to be obtained to replace one camera and possibly for a new camera (solar powered?) to cover the entrance to The Poplars.

**Action: Tim** to talk to The Poplars Residents Association chair. **Tim** to investigate a data deal to enhance remote access. **Paul Robinson** to seek quotes for camera(s) and installation.

#### **7. Kinloch Stream Reserves Report**

Ross is absent, so no report.

#### **8. Communications Subcommittee Report**

Robert and Victoria updated the meeting regarding the social media views and website statistics for the previous month.

A huge month! We now have 3913 FB followers and achieved over 156,000 views and 2626 interactions in the 28 days ending 7-11-25.

One Whats Up newsletter mailed to 787 recipients on 13-10-25.

The KCA website received 1744 page views in the 28 days ending 7-11-25.

Events for upcoming publication noted include Bonfire Night and Ripper Rugby.

#### **9. Events Report**

Very successful **Quiz Night** held on 17<sup>th</sup> October. Oversubscribed x2. Big thanks to The Events team for organising and hopefully another for those who missed out can be held 2026 Q1.

**Bonfire Night**

15 November is the date the Bonfire Night will be held. Permit for the Domain has been acquired from TDC. Kinloch Fire Brigade organises the fire and the fireworks. Rusec will be on security for the evening. Vicki has an event volunteer team arranged. There will also be some organised kids' activities earlier in the evening.

**Christmas Carols**

Christmas Carols will be held on Sunday, 21<sup>st</sup> December. At this stage, no band is arranged.

**Poker Run** will most probably be on 7<sup>th</sup> March. Tim has sponsors lined up and agreed.

**The Plod** – Not going ahead in 2026, as there is no one to organise and run it on the day. However, following discussion, it was decided that in 2026, KCA would support the activity scramble held at Okaia Stream and organised by Melissa Davidson last year.

**10. General Business**

**AGM** was well attended, and two Life Members (Murray Dalziel and John Leybourne) were appointed. Vicki MacMillan, Marilyn Kidd and Peter Kidd were elected to the Committee.

**Rachel Morrell** has tendered her resignation from the Committee due to family and business commitments. Her resignation was accepted with regret.

**Farewell/Xmas BBQ** for Linda Malcolm confirmed for 27<sup>th</sup> November at Tim's house. Bene to coordinate the food to bring.

**Strategic Planning** meeting confirmed for 30<sup>th</sup> November at Tim's house.

**The meeting ended at 8.58 pm.**

**Next meeting 8th December 2025 at 7.30 pm.**