



**Kinloch Community Association Inc.  
Committee Meeting Minutes  
13 May 2024 held at the Kinloch Community Hall**

**Commenced at 7-30pm**

**Present:** Tim Brittain (chair), Robert Hutton, Ron McPhail, Benedict Ryan, Ross McConnon. Elwyn McGoram, Nick Hume and Martyn Coe by Zoom

1. **Apologies:** Karen Burling, Wendy Alexander,
2. Tim welcomed Victoria Deaker to the KCA committee.  
**Moved Ron/Wendy that apologies can be accepted. Carried**
  
3. **Confirmation of Minutes of Meeting held 8<sup>th</sup> April 2024**  
No correction to minutes. Happy to go to the website.  
**Moved Ron/Martyn Carried**
  
4. **Matters Arising**  
Any matters arising from minutes will be dealt with in the meeting
  
5. **Financial Report**  
Apologised for being unable to send the financial info out. 7 transactions since last month, power, subs received.  
Very quiet currently, annual subs etc to be sent out in July.  
**Moved Nick/Ron Carried**

**Action Items:** Ross updated everyone on a grant application that is being made for an excellent new security system to be installed. It will be cloud-based and can be monitored from anywhere without a data cap. Police will have access to it and Ross noted that a top-class level of security is required and expected now.

Ross is doing website and database updates and will send an Excel file to the committee. The membership drive is going very well. Two per week applying for membership on average.

6. **Events Report**  
Cocktail Party -29 June Kinloch Café 100 -120 people able to fit the venue, 6 pm to late, ticket price set at \$45 per person. Beer and wine to be served. Jeff the new manager at the Kinloch Club is keen to be involved in the community. Money and tickets need to be organised. KCA Members will have priority for tickets.

## 7. **Ratepayer Matters Report**

The subcommittee met earlier in the day and discussed the following:

- Report on attendance at Kinloch Community Catchup Meeting held Thursday, May 9th
- Developer Contribution Funds - additional information provided by TDC staff regarding these funds. Likely to be included in KRG agenda so we remain informed
- Accreditation and/or certification requirements for Kinloch Volunteers to enable them to assist with local work
- Possible introduction of Wheelie Bins for domestic waste collection
- A request to TDC for information regarding the additional water storage tank at Kinloch
- Proposed new pedestrian crossing - we understand that this is going ahead and request that the crossing is not 'raised'
- Repairs at both Scotsmans' Ramp and wooden barriers at Eastern Beach now completed by TDC
- Ongoing concerns regarding Water and Wastewater connections as future development is considered
- Submission on Seven Oaks Kinloch Ltd Resource Consent Application - Cheal now advise that submission hearings are likely to be delayed for some months
- Request to be made through KRG that **all** development consent applications are notified. Santorini was not advised.
- TDC Long Term Plan - KCA will have active involvement in the consultation process
- Henry Hall commercial development planning and consultation is progressing

## 8. **Kinloch Streams Report**

Ross said the sub-committee is meeting next week.

Community agreement (formerly MOU) had to be resubmitted for Iwi consultation. 30 working days, to be signed in early July. Ten-year duration of the agreement once signed. States what is to happen and be done regarding the upkeep of the 3 streams and reserves in the area.

Rebrand is required due to there being three streams in the Community Agreement to look after and maintain. Tim felt that blurred branding currently. KCA needs to be front and centre.

Ross explained that "Bring Back the birds" is a nationwide group. They currently use KCA bank accounts and KCA status when applying for grants etc. Canycom needs a new blade, Ross is happy to do the repairs gratis as long as KCA pays for the parts.

## 9. **Communications Subcommittee Report**

Robert pondered the idea of a brand new for the KCA, a byline type thing Caring for Kinloch. He will send more info to the committee about it.

- **New Website:** Struggling to get things updated and help is needed to update information. Robert doesn't feel competent writing about Kinloch's history. Information in the Kinloch book.
- **Whats Up:** Great engagement with people clicking through to the various KCA social platforms.

- **Social Media:** continuing to get people engaged and growing each week.

## **10. General Business**

**Committee Vacancies:** Elwyn said that Murray Quelch is happy to come onto exec committee.

Elwyn/Tim moved the appointment of Murray Quelch to the KCA executive committee to take up a vacant position.

**Carried**

Victoria spoke about the need for the Assn to have a code of conduct to ensure confidentiality, which needs to be in writing. Ross suggested it could be an agenda item for the next meeting.

To be passed at the AGM, Tim will phone Murray to invite him to join the committee tomorrow.

Karen noted that the Kinloch Plod needs a new sign for next year with KCA branding. Benedict said there have been two new Plod signs printed and they are currently at her home.

**Meeting closed at 8-56pm**