



**Kinloch Community Association Inc.**  
**Committee Meeting Minutes**  
**10 February 2025 held at the Kinloch Community Hall**  
**Commenced at 7-30pm**

**Present:** Tim Brittain (chair), Wendy Alexander, Robert Hutton, Ron McPhail, Victoria Deaker, Rachel Morrell and Murray Quelch

- 1. Apologies:** Benedict Ryan, Ross McConnon, Nick Hume,  
Moved Ron/Wendy that apologies be accepted. *Carried*
- 2. Resignation:** Tim advised that he had received a resignation from the Committee from Elwyn McGoram. Elwyn noted that work commitments and health issues are a priority however he will still be available to help with the Poker Run 25. Tim has already responded with a letter of thanks for Elwyn's contribution to the KCA. Moved Tim/Victoria that Elwyn's resignation be accepted and that an appropriate recognition voucher be purchased. *Carried*
- 3. Confirmation of Minutes of Meeting held 9<sup>th</sup> December 2024**  
No correction to minutes. Happy to go to website.  
Moved Ron/Victoria *Carried*
- 4. Matters Arising/Action Sheet**

  - Oakdale Drive sign board. Murray noted he had had a positive initial response from Claire Dredge (TDC) and pending a formal OK would follow up installation.
  - Discussion regarding volunteer marketing including current social media activity. A few key experienced community volunteer/organisers have/are retiring and/or moving away.
  - Security Cameras: Agreed not to service current pending the upgrade project. Tim to discuss with Ross regarding project management (Paul Robinson keen to assist) and funding opportunities/progress.
- 5. Financial Report**  
Not tabled. Tim noted the account from Rusec Security (\$1k plus GST) for New Year period security contribution has been authorised. Tim to follow up with Nick ref payment of other outstanding invoices noted.

## 6. Events Report

The **Friday Tight Touch** activity run by Nick has been very successful with a number of holiday makers also joining in. Nick has now had to stop these due to his other rugby commitments however there have been requests for the touch nights to continue. Murray to check with Nick to see if there is someone else who could take over. Noted the BBQ's were well received.

### Poker Run

- Murray reported planning is well underway including very good sponsor support. Murray to follow up payment of invoices to sponsors with Nick.
- Set up help required 4-30pm on 8<sup>th</sup> March.
- Victoria to run teaser FB posts highlighting prizes and sponsors.
- Victoria to print flyers for distribution to boat owners.
- Two port-a-loos ordered.
- There will be DoC rep at registration to assist ref biosecurity compliance.
- Call off if weather unsuitable will be made at 7am on 9<sup>th</sup> March.

**2024 Xmas Carols** went well, approx. 100 people attended. Format review recommended by Wendy for future.

**Plod.** 100+ attended.

**Noted we need a new Events Manager as Linda is moving on and Karen has retired.**

## 7. Ratepayer Matters Sub Committee Report

Wendy spoke to report circulated.

This subcommittee met for the first time in 2025 on 10<sup>th</sup> February.

Priorities for 2025

- Upgrade to Security Cameras
- Working alongside TDC on improvement and maintenance of Kinloch Domain
- Support for Henry Hall Trust (HHT) Commercial Development Plans

Ongoing awareness and involvement in number of areas including:

- TDC Long Term Plan
- TDC Future Development Strategy
- Community Grant Funding
- Resource Development Applications
- Water/Wastewater
- Kinloch Roads, Reserves and Pathways
- Safety & Security
- Kinloch Community Hall Feasibility Study

Discussion:

- Noted Domain dust issue for neighbours over summer. Robert to draft letter for Tim to send to neighbours. Noted domain maintenance topic for next KRG Meeting (Tim).
- Proposed TDC Community Hall Feasibility Study. Tim will query status at next KRG meeting.

- HHT hope to lodge consent paperwork with TDC ref the Kinloch Road/Kenrigg Road site before end of Feb25 with an estimated completion date for the project of Oct26. HHT will soon begin consultation regarding options for the development of the Kinloch Rd site.
- Seven Oaks Developments: Awaiting public notification of revised plans.
- Agreed no need to speak to our submission at the TDC Long Term Plan Hearings.
- Tim to check on TDC Community Grant timetable.

#### 8. **Kinloch Streams Reserves Report**

No report tabled. Noted the 10 year agreement KCA/DoC regarding the Kinloch Streams Reserves has now been signed. Awaiting details from Ross so it can be formally announced.

Noted Karen Burling has retired from the Streams Sub Committee.

#### 9. **Communications Sub Committee Report**

Robert and Victoria spoke to report circulated.

**Website:** minor updates including recent KCA minutes loaded. Page Views for period ending 9-2-25 were 2051. Active users 787.

**Social Media:** Victoria has had our social media humming over the summer period with a combination of news and feel good posts.

Some of the extra reach over the past 12 months has been the result of personal financial spend by Victoria.

Moved Robert/Wendy that a budget of \$300 be established for the next 12 months to cover the cost of boosting appropriate posts.

##### ***Carried***

KCA Facebook Stats:

Followers as at 8-2-25: 3573

Male 33.7% Female 66.3%

Taupo District 20.9%

Page Overview 8-2-25 Last 28 days Only

Discovery

Views 71,733

Post reach: 13,978

Highest Reach post: *Open Sea on 27 December* with 38,232

Highest Engagement post: *Open Sea on 27 December* with 51,735

A new FB Group page has been established: **Kinloch Stream Reserves Facebook Group**. Currently it has 216 members.

Some rules for posts on this Group page need to be established and communicated.

Action Victoria.

**Whats Up:**

One Issue, 18 December 2024

Recipients: 787

Successful deliveries: 781, 99.2%

Total Opens: 576

Total clicks: 174

**10 General Business**

- Committee Vacancies: We now have two casual vacancies. Potential candidates to be canvassed.
- Victoria and Rachel to investigate Mid-Winter Cocktail party event.
- Ron thanked the KCA for the flowers sent to his wife recently.
- Noted Kinloch Community Catch Up 13 Feb at 7pm.
- Noted KRG Meeting 27<sup>th</sup> Feb at 7-30pm
- Next KCA Committee Meeting 10<sup>th</sup> March 2025 at 7-30pm

**Meeting closed at 9-00pm**